



Doddinghurst Parish Council

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Parish Office (adj. Village Hall)
Church Lane, Doddinghurst,
Brentwood, Essex CM15 0NJ

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Members of Doddinghurst Parish Council are summoned to attend a

PARISH COUNCIL MEETING

to be held on

Thursday 2nd October 2025 at 19.00

in the Parish Room, Church Lane, Doddinghurst

THE MEETING IS OPEN TO PRESS AND PUBLIC

Caroline Fuller


Clerk & RFO, Doddinghurst Parish Council

25th September 2025

AGENDA

1. **Apologies for Absence**
2. **Declaration of interests** in items arising on the agenda
3. 🖐️ **Minutes of the Parish Council Meeting held on the 4th September 2025:** To approve
4. **Public Participation:** Borough Councillors, County Councillors and members of the public to be invited to speak for up to 3 minutes each.
5. **Clerk's Report** on progress and from decisions taken at prior meeting **APPENDIX 1
TO FOLLOW**
6. 🖐️ **Financial Reports** **APPENDIX 2**
 - a) To approve the Bank Reconciliation to end of September 2025
 - b) To approve the Schedules of Payments & Receipts for September 2025
7. **Feedback from Committees & Other Meetings**
 - a) BBPCA 18th September 2025
8. **Planning**
 - a) Planning Update **APPENDIX 3
TO FOLLOW**
 - b) 🖐️ New Planning Applications
 - i) Reference: 25/00975/HHA
Development: Upward extension to create chalet bungalow with bedrooms in the loft area (Revision to approved application ref 24/00886/HHA)
Address: Greenbaze, Days Lane, Doddinghurst
 - ii) Reference: 25/00903/HHA
Development: Proposed conversion of garage to habitable accommodation
Address: Mulberry House, Parkwood, Doddinghurst Road

- iii) Reference: 25/00965/HHA
Development: Conversion of carport to habitable accommodation and add bay window to front with canopy over, alterations to rear fenestration
Address: East View, Parkwood, Doddinghurst Road
- iv) Reference: 25/00914/HHA
Development: Removal of chimney, carport and rear conservatory. Proposed first floor extension to create additional storey with lowered side hipped new roof, single storey front, side and rear extension to include x2 roof lights and alterations to fenestrations.
Address: High Trees, Doddinghurst Road
- v) Reference: 25/00913/PHNF
Development: Prior notification for the construction of additional storey to provide an enlargement to the existing dwelling which has a maximum height of 8.265m
Address: High Trees, Doddinghurst Road
- vi) Reference: 25/00983/HHA
Development: Demolition of rear conservatory. Proposed part two storey, part single storey rear extensions, alterations to fenestrations.
Address: 1 Appletree Close
- vii) Reference: 25/00813/FUL **APPENDIX 4**
Development: Proposed Solar Farm and battery energy storage system to include ground-mounted photovoltaic (PV) solar modules and associated infrastructure (access roads, cabling, inverter platforms, control room, substation, storage containers, battery compound, security fencing and CCTV), and temporary construction compound.
Address: Fitzwalters Farm, Roman Road, Shenfield

- 9.  **Grant Application - £10,000** **APPENDIX 5**
To consider granting £10,000 from the Parish Council's General Reserves and Grant Budget to the Village Hall to support its ongoing improvements.
- 10. **Budget 2025/26 vs Actual** **APPENDIX 6**
To review the current financial situation in relation to the budget.
- 11. **Risk Assessments**
To note that the annual Risk Assessments of the Parish Council Office, Parish Room and Kitchen have been carried out, and any works identified are being completed.
- 12. **Cricket Club Request** **APPENDIX 7**
Request from East Saxons Cricket Club for allocation of a pitch or suitable playing area during the summer months.
- 13. **Other Urgent Information** (No council actions /letters/undertakings permissible on this item)
Business not requiring a resolution/ action.
 - a) Date of next Parish Council meeting – 6th November 2025