

The Dagwood Trust

Minutes of the Dagwood Trust Annual General Meeting, Monday 24th October 2022 @ 19.30. The meeting was held in the Priest House, Church Lane, Doddinghurst.

In Attendance: Revd Ann Coleman (AC); Mr Bill Parkinson (BP); Christine King (CK); David Potter (DP); Mr Roger Blake (Secretary) (RB); Mrs Chris Blackie (CB) (Treasurer).

1. **Apologies:** Lee Shelton (LS)
2. **Minutes of the last meeting held 25th July 2022** – Approved.
3. **Actions from last meeting minutes.**

- (a) *Re: the freehold registration of the old swimming pool land:* Cllr Potter undertook to follow up the registration of the ex-swimming pool land with the Dagwood Trust in order to establish the process and costs involved. David Potter had copied the Essex County Council paperwork held on the Land Registry for the leasehold of the land owned by the Dagwood Trust to Trustees and is now going to pursue the registration of the freehold of the land with the Land Registry **(Action DP) Ongoing.**
- (b) A cheque for £445 has been issued (for reading books) and the Rev Ann took an action to check the amount to be paid and to advise the school how the amount of the grant had been calculated **(Action AC). Ongoing.**
- (c) It was further agreed that the Trust's Barclays Bank account needed to be amended to remove David Miles as a signatory to the account and to add Lee Shelton. *This process is underway but stalled on the signature recognition of one of the Trustees.* **Ongoing (Action CB)**
- (d) Lee Shelton undertook the task of lodging the 2021 accounts on the Dagwood Trust charity commission website. Action completed.

4. **Financial Update.**

(a) Latest 2022 Barclays Bank Statement stood at 2022 £16,387. CCLA update – the trust holds 6412 units with a market value of £123,391.25p and the last quarterly CCLA receipt was £866.90 – giving a current approximate annual income for the Trust of £3667 (£866.90 x 4 + £200 land lease payment). It was noted that the latest payment for the 2022 purchase of school bibles did not seem to appear on the Bank statements, so this is to be traced/checked by the Treasurer and Chairman. **(Action CD/AC)**

(b) Request from Barclays Bank for information about the Dagwood Trust – Customer Testimony
A request via email had been sent to a retired Trustee, apparently from Barclays Bank, by an individual named Victoria Smith seeking detailed information about the Dagwood Trust. The way in which the request had been made, the nature of the documentation and a somewhat assertive demand for immediate action led to suspicions about the bona fide nature of the enquiry. The individual had cited an employee number that the Trust could use with the Bank to check her credentials but she declined to offer a postal address to return the paperwork to and an employee identity might be cloned. The trustees agreed that the information requested would not be supplied unless the Trustees were fully satisfied that this was a legitimate request. A previous return made in 2018 had a totally different format, again giving concerns. The secretary had requested a postal address which was subsequently declined by Ms Smith in favour of using email. Meanwhile, the treasurer to the Trust had asked for written correspondence to go to the Trust's Official Barclays banking contact address in Doddinghurst, as had previously been the case.

On 29 October 2022 I advised Victoria Smith of the Trust's concerns, quoted her the previous return's reference number (which is still valid) as well as given her the URL for the Trust's DPC website page that contains information about the purpose and objectives of the Trust plus recent past meeting minutes. I await a reply.

(Action with "Barclays")

5. Applications for Grants/ Donations.

(a) The Chairman had a request in principle on behalf of the Junior school. In follow up to the Trust's previous support in funding books to help with the Junior schools reading programme, the school was seeking to boost their supply of teaching assistance by using parents to provide extra support. To do this funding for safeguarding measures would be necessary. The Trustees considered that this would be possible in principle but that the proposal needs crystallising so that a well-defined and costed request could be submitted to the trustees. (Action AC)

(b) Other grant requests. None pending

6. AOB. David Miles needs to be taken off the Dagwood Trust Charity Commission website and Lee Shelton added in his place. (Action LS)

7. Date of Next Meeting: will be Monday 23rd January 2023, 19.30 @ Priest House.

End of Minutes



Signed: Rev Ann Coleman (Chairman)

27/2/2023