

Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 1st September 2016, Parish Rooms, Adjacent Village Hall, Church Lane, Doddinghurst, and Essex.

1. **Present:** Cllrs. Mrs D. Dicker (Chairman), Mrs. D Rogers Harrison, Mrs. Julia Le Page, Mr P Arnell, Mr. A Smith, Mr. G Smith, Mr. A Oliver, Mr M Capon and Mr A Farrow; Borough Councillors, Mr Roger McCheyne, Mr K Parker and Essex County Cllr Ann Naylor.
2. **Apologies for absence.** Cllr Mr. D Potter; Borough Cllr Mr Cliff Poppy
3. 🗳️ **Resolved.** Minutes of the meeting held on the 2nd June 2016 approved and signed.
4. **Declaration of Interests** from Members of any item(s) on this agenda. Cllr a Farrow declared an interest in item 12.
5. **Information:** Clerk's report back on progress and from decisions taken at prior meetings.
 - a) *Burial Ground: In the three months, one new full burial plot 143, one new ashes interment plot 169, two re-open's (26 & 164) have taken place. Two new ashes plot interments (A2 170 and 171) are booked for September.*
 - b) *Allotments: All the useable allotments have been allocated. Plot 17B was vacated and re-let.*
 - c) *2015/16 Annual Audit return submitted and web notices posted as required by new financial guidance.*
 - d) *BBC liaison meeting attended - see report on matters discussed*
 - e) *BBPCA meeting attended. A new secretary is being sought and candidates have been selected for interview.*
 - f) *Allotment trimmer has developed a fault in its starting mechanism and a replacement part has been resourced. The starter mechanism and fuel tank had to be replaced and the machine is now working but the clutch is noisy.*
 - g) *The notice of intention to tender for CPA Project 2016 was posted in the Brentwood Weekly News in June and the ITT has been issued to the companies agreed by the GP Committee.*
 - h) *A letter was prepared and issued to the leader of Thurrock Council to complain about the no-show of Grangewaters at the Queens 90th Birthday celebrations and the manner in which the Parish Council was informed of the fact.*
 - i) *A conditional Awards-for-All grant for a defibrillator and its cabinet has been received. This was accepted and the grant money has now been paid into our account.*
 - j) *The May Fair and Q 90th Birthday event stalls surplus of income over expenditure has been sent to St Francis Hospice, which has been acknowledged by them with a certificate.*
 - k) *The basket-ball back boards have been replaced (the old ones were delaminating) and the hoops sand blasted and powder coated. All new fasteners have been employed.*
 - l) *The Parish Rooms firefighting equipment has been tested and a new extinguisher supplied.*
 - m) *A guide price for a replacement teen village and artificial surface for the kicking goal has been obtained for information purposes.*
 - n) *A resident has requested that we have the Willow next to Peartree Field entrance cut to prevent damage to telephone cables and underground pipework. This Willow was previously cut when Peartree Field was leased and has now grown as a coppiced tree with several trunks. It is on the highways verge.*
 - o) *CPA 2016 project grant applications with Brentwood Community Fund and FSJ submitted.*
 - p) *Outline planning applications for development on land adjacent the Landings in Outings lane and at Swallows Cross Farm have both been refused.*
 - q) *The leader of Brentwood Council has requested to meet with Doddinghurst Councillors and has scheduled this for the 12th January 2017.*
6. **Information:** Noted: Schedule of Correspondence received up to the 25th May 2016.
7. **Financial Reports and Minutes and Feedback from Committees.**
 - a. Information: Noted the Financial Reports for June, July and August 2016.
 - b. 🗳️ **Resolved.** Approved the Schedule of Payments for June, July and August 2016.
 - c. Information and 🗳️ Resolution: **Resolved:** Noted new planning applications received in the period and outcomes for Land adjacent The Landings in Outings Lane, and Swallows Cross outline application, both recorded as "Refused". Comments for planning applications 16/01096/FUL, agreed in camera.
 - d. Information: Feedback from Members relating to Committees attended since last meeting. The notes of the 14th June 2016 Borough Council liaison meeting were circulated. Cllr Capon attended two Bus and

Transport meetings and circulated a report and Cllr G Smith attended the local NHS trust's CCG review of health services to save £14m.

8. **Information:** CPA 2016 Project update and action to approve successful tender bid. Of the four companies that expressed an interest in tendering only two had provided valid bids. Four Councillors volunteered to assist the tender adjudication and their findings will be presented at an extraordinary meeting of the full council in order to approve the successful bid.
9. **Information:** Defibrillator provision following grant payment. The Awards for All grant has been paid into the Council's Bank Account and a quotation for the power supply and cabinet fitment had been received from Budgens approved electrical installer. The cabinet and defibrillator would be ordered for installation in due course.
10. **Information:** Noted that the Leader of Brentwood Council is scheduled to attend the January 2017 meeting.
11. **Discussion:** 2017 capital works projects. The "Teen Village" and "Kicking Goal" refurbishment/ replacement were considered to be the priority projects for 2017. The Clerk is to investigate and provide suggestions for review by the General Purposes committee.
12. **Resolution:** Action re Bentley Handbell Ringers grant request. Following a review of the grant a vote of the nine Councillors present took place to approve a grant offer. One Councillor had declared an interest and couldn't vote and three Councillors supported the resolution so the vote failed to obtain a majority in support. It was agreed that the matter would be reviewed in January 2017.
13. **Resolution:** Approved: The Clerk was granted devolved authority for the preparation and issue of Brentwood Borough Council planning application response letters.
14. **Other urgent information** (No council actions/letters/undertakings permissible on this item).
 - a) The Bell Bollard on All Saints at the entrance to the delivery yard had been removed by Essex County Council as a "solution" to it being frequently dislodged by HGV manoeuvring in and out. This meant that Lorries were free cross over the grass verge and damage the ground. It was recommended that a hard surface be installed in lieu of the grass.
 - b) Julia Le Page and Gerry Smith are to attend the Deal Tree Health Centre "user group" committee as residents (not Councillors)..
 - c) Julia Le Page to visit the Blackmore Youth Club to understand how it operates and its facilities.

The meeting closed at 21.50

Minutes signed:

Date: 3rd November 2016

Comments in public session:

- (1) Cllr Parker advised that the Borough Council has invested in 1 Tonne concrete blocks that would be stored at the Council depot and could be called into use to secure field entrances if needed. The Borough had had many traveler incursions this year and the inconsistent approaches being taken by the Met Police, Kent Police and Essex Police to the use of 2015 legislation on the subject was felt to be unhelpful.
- (2) Cllr Naylor discussed the changing scene in the local NHS trust and that residents in Brentwood will be covered by Broomfield, Basildon and Romford Hospitals with each increasingly offering different specialist medical services for the whole area. The issue of care for the Rural Poor was also raised with concern over transport to and from treatment centers which may be many miles away and no public transport available.
- (3) The Borough Council is reviewing its leisure facility strategy and the Parish Council may be contacted by Consultants hire to undertake the study.

The meeting was attended by no members of the public