

Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 5th March 2015, Parish Rooms, Adjacent Village Hall, Church Lane, Doddinghurst, Essex.

Present: Cllrs. Mrs. D. Dicker (Chairman), Mr. Alan Farrow, Mr. G W Bateson, Mr. Alan Smith, Mrs. D Rogers Harrison, Mrs. Julia Le Page, Mr. A Oliver, Mr. P Arnell, Mr. D Potter, Mr. G Smith and Mr. C Enderby

1. **Apologies for absence.** County and Borough Councillor Mrs. Ann Naylor; Borough Councillor Mr. Keith Parker and Borough Councillor Mr. R McCheyne.
2.  **Resolved.** Minutes of the meeting held on the 15th January 2015 approved and signed.
3. **Declaration of Interests** from Members of any item(s) on this agenda. None declared.
4. **Information:** Clerk's report back on progress and from decisions taken at meetings from the previous meeting.
 - i. One new ashes interment, 2 new memorial plaques and one new memorial headstone were completed. An allotment meeting was held on the 20th January 2015 and there have been no changes in allotment leases in the period.
 - ii. A meeting was held on the 20th January 2015 with councillors to discuss the content and responses to Brentwood Borough Council's Strategic Growth questionnaire. This was completed and returned to the Borough Council on the 10th February 2015.
 - iii. A meeting was requested and held with local residents of Peartree Lane on the 12th February 2015 to discuss Brentwood Borough Council's Strategic Growth Consultation. A number of other enquires on the topic were dealt with by email.
 - iv. A response from Susan Armstrong, ECC environmental enforcement officer, concerning material being deposited at Water Works Spring Farm was received and forwarded to Parish and Borough Councillors.
 - v. A visit to Essex Records Office was made with the Deputy Clerk on the 5th Feb 2015. A list of the Parish Council documents that the records office will store on our behalf was obtained. Bound copies of the Parish Council signed minutes for the periods May 1985 to April 1991 and May 1991 to April 2001 are to be submitted for safe keeping in their climate controlled storage area. Copies of booklets "Doddinghurst - A Place in the Country" and "All Saints Church" were sent and acknowledged by their reference library librarian.
 - vi. A local resident volunteered to help clear rubbish on Peartree Field that was left by travellers and he was supplied with a litter picker and black bags for the purpose.
 - vii. A letter was sent to the Police Countrywide Traveller Unit following the last meeting and a response has not been received to date.
 - viii. A resident of The Gardens complained to Brentwood Borough Council about refuse lorry's being driven over and damaging the local grass verges. The driver responsible for this was identified by the Borough Council. The Chairman met the resident and discussed the condition of pavements and verges in The Gardens and the County Council's responsibility for their maintenance.
 - ix. The website has been updated and a copy of the full council meeting agenda published.
5. **Information:** Noted: Schedule of Correspondence received up to the 24th February 2015. A request to clear graffiti on the All Saints Close link lane to The Gardens had been received. The Clerk is to write to the residents seeking permission to remove it.
6. **Financial Reports, Minutes and Feedback from Committees.**
 - a.  **Resolved. Approved** Financial Reports for January and February 2015.
 - b.  **Resolved. Approved and signed** the Schedule of Payments for January and February 2015.
 - c. **Noted:** Planning Applications for January and February 2015 and planning officer's recommendations. Borough Cllr Roger McCheyne is to arrange a meeting with Planning ECC enforcement officer Suzanne Armstrong re the ongoing depositing of materials at Water Works Spring Farm, Dagwood Lane.
 - d. **Information:** Noted Draft Minutes of the General Purpose meeting on the 15th February 2015.
 - e. **Information: Feedback from Members relating to Committees attended since last meeting.**
 - (i) The EALC had met on the 4th March and the Chair passed from Doddinghurst to Blackmore Parish Council. The BBPCA secretary role, apart from BBPCA fund management which is to stay with Roger Blake, had passed to Louisa Hicks in a self-employed capacity. (She is currently a Councillor with Mountnessing Parish Council). Cllr Karl Afteni advised that he was resigning from

Mountnessing Parish Council with immediate effect so that the "Fight the M12" fund committee would need to appoint a new member.

(ii) A "Future of Transport" consultation was underway with input on what was wanted from the bus service.

7. **Information:** Guest Speaker - Gordon Glenday, Head of Planning Brentwood Borough Council. Mr Glenday did not attend for family reasons so agenda items 7, 8 and 9 were not discussed in detail.
8. **Information:** Borough Council Strategic Growth Consultation - a review of the activity - not reviewed.
9. **Information:** Doddinghurst Neighbourhood Plan and funding - not reviewed
10. 🖐️ **Resolved:** Not approved - any action relating to provision of a village street market.
11. 🖐️ **Resolution:** Approved the establishment of a Parish Council residents email address list and research into Twitter and Facebook to ascertain other councils experience as part of Doddinghurst Parish Council's communications strategy.
12. **Information:** Stage 2 of the Play Area - an update. Research into funding opportunities continues. Cllr Potter had issued an estimate of quantities and budget prices suggesting an overall cost in the region of £40k to £50k. A Borough Council grant of £1385 for Doddinghurst play area improvements, sponsored by Cllr Roger McCheyne, had been approved by the Borough Council.
13. **Information:** Superfast Broadband and BT Infinity. Now available in the village to order from your ISP.
14. 🖐️ **Resolution:** Approved, the April 2015 edition of the Newsletter and the "Link" publication fee of £200.
15. **Other urgent information.** The Chairman asked for an hour of time from any Councillor in support of the May Fair on the 4th May 2015.

The meeting closed at 22.00

Minutes signed:

Date: 14th May 2015

Comments in public session: The meeting was attended by the Rev Ann Coleman and her husband David to introduce themselves to the Parish Council as the new church leaders in the Parish. The meeting was attended by 5 members of the public.