

## Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 7th July 2011, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

**Present:** Cllrs. Mrs D Dicker (Chairman), Mrs J Le Page, Mrs A Richards, Mr A Farrow, Mrs D Rogers-Harrison, Borough Councillors Mr K Parker and Mr R McCheyne.

1. **Apologies for Absence.** Received from: Cllrs. Mr G Smith, Mr G W Bateson. Mr. P Davenport, Mr A Smith, Mr C Enderby, Mr. A Oliver. County and Borough Councillor Ann Naylor.
2. **Resolved.** Minutes of the meeting held on the 2<sup>nd</sup> June 2011 approved and signed.
3. **Declaration of Interests from Members.** None declared.
4. **Noted: Clerk's report back on progress following the meeting of the 2<sup>nd</sup> June 2011:**
  - i. Audit Return completed and sent to the Audit Commission.
  - ii. 2800 letters for distribution to Villagers issued.
  - iii. Portable Appliance Testing Completed for Parish Rooms.
  - iv. Replacement extract and heater fans installed in toilets.
  - v. No Climbing signs fitted to Basket Ball boards.
  - vi. RoSPA report received - no high risk items reported.
  - vii. Goss Field Spraying completed.
  - viii. Four applications for allotments have been added to the waiting list.
  - ix. No burials or ashes interments in June.
  - x. Wire waste bin, used for flower disposal, removed by persons unknown from rear of Churchyard.
  - xi. Review workshop of Brentwood's new Local Development Plan attended.
  - xii. Inaugural meeting held with Brentwood Planning on Doddinghurst Neighbourhood Plan.
  - xiii. Repairs to scout path lights in progress.
  - xiv. Old Children's Play Area seats inspected and found to be in very poor condition.
  - xv. All Risk Assessments Completed – no major issues reported.
5. **Noted: Schedule of Correspondence received up to the 29<sup>th</sup> June 2011.**
6. **Financial Reports and Minutes and Feedback from Committees.**
  - a. **Resolved:** Approved the Financial Reports for June 2011.
  - b. **Resolved:** Approved the Schedule of Payments for June 2011.
  - c. **Information:** Noted: No Planning Committee held in June 2011.
  - d. **Information:** Noted: Local Development Plan, test and review Workshop notes of the 16<sup>th</sup> June 2011.
  - e. **Information:** Noted: Neighbourhood Plan meeting notes of the 22<sup>nd</sup> June 2011.
  - f. **Information:** Noted: Finance and resources, meeting minutes of the 15<sup>th</sup> June 2011
  - g. **Information:** Noted: General Purposes Committee meeting minutes of the 15<sup>th</sup> May 2011.
  - h. **Information:** Feedback from Members relating to Committees attended in prior month. Noted: Clr Enderby attended the Police (NAP's) meeting in June.
7. **Information: Noted:** Presentation by Mr R Parrott on proposals for land adjacent St Margret's Hall on the Doddinghurst Road. Report on the presentation for members prepared. No plans, or firm proposals, for development of the land in question have been produced to date by Mr Parrott or anyone else.
8. **Resolved:** Approved: The Clerk to draft a response, for review by members, to the letter relating to Parish Funding, dated the 23<sup>rd</sup> June, from Brentwood Borough Council.
9. **Resolved:** Approved comments for planning applications: BRW/379/2011 - no comment, BRW/420/2011 - Object - overlooking balcony and BRW/392/2011, including LB/BRW/22/2011, - no comments.
10. **Information:** Noted: RoSPA report for 2011 received, no major issues to report.
11. **Other urgent information** (No council actions/letters/undertakings permissible on this item).

The meeting closed at 22.04

**Minutes signed:**

**Date: 7<sup>th</sup> Sept 2011**

**Comments in public session:** In addition to Councillors, 14 members of the public, including one journalist, attended. The Local Development Plan and Neighbourhood consultation process were extensively discussed. The Allotment shed had been broken into - but nothing reported as stolen. NHW enquired about a 20mph speed limit outside the schools. New trees on Church Lane reported as damaged. All Saints Close - overgrown garden reported.

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