

Draft Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 1st December 2011, St Margaret's Hall, Doddinghurst Road, Doddinghurst.

Present: Cllrs. Mrs D Dicker (Chairman), Mrs A Richards (Vice Chair), Mrs J Le Page, Mr G Smith, Mr G W Bateson, Mr A Farrow, Mr A Smith, Mrs D Rogers-Harrison, Mr A Oliver, Mr. P Davenport and Mr C Enderby; County and Borough Councillor Ann Naylor; Borough Councillors Mr K Parker and Mr R McCheyne.

1. **Apologies for Absence.** None absent
2. **Resolved.** Minutes of the meeting held on the 3rd November 2011 approved and signed.
3. **Declaration of Interests from Members.** None declared.
4. **Noted: Clerk's report back on progress following the meeting of the 3rd November 2011:**
 - i. Reply to Letter to Tracy Chapman (ECC Cabinet member for Highways) received after being chased.
 - ii. No response received to letters to the parents of the skate park petitioners. Invitation sent to parents to attend December PC meeting.
 - iii. One allotment holder ceased in November and plot taken up from waiting list; one new application for allotments to join waiting list made in the month.
 - iv. One ashes interment carried out in November.
 - v. Burial plots now compliant with Burial Lawn Cemetery regulations.
 - vi. Letter to Brentwood Planning sent re Neighbourhood Plan funding .
 - vii. Teen Village repaired by Keith Parker
 - viii. Footpath 10 re-closed by ECC.
 - ix. Some Salt bags remain awaiting collection and Christmas not far off, so need urgent collection by the volunteers who promised to take bags.
 - x. Bus Club approved donations to BCT of £100 for general fund and £300 towards Sunday Bus Service from surplus Bus Club monies.
5. **Noted: Schedule of Correspondence received up to the 23rd November 2011.**Noted.
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a. **Resolved:** Approved the Financial Reports for November 2011.
 - b. **Resolved:** Approved the Schedule of Payments for November 2011.
 - c. **Information:** Noted: no November Planning Committee meeting held.
 - d. **Information:** Noted: GP meeting minutes of the 23rd November 2011.
 - e. **Information:** Noted F&R meeting minutes of the 23rd November 2011.
 - f. **Information:** Feedback from Members relating to Committees attended in prior month. Cllr Dicker attended the LSP meeting at which a Grant for a Trial Sunday Bus service had been secured.
7. **Resolved:** Approved the adoption of the proposed Brentwood Borough Council partnership agreement, as issued at the meeting of the 3rd November 2011 and approved with amendments at the Finance and Resource meeting of the 23rd November 2011. Two copies of the agreement were signed by the Chairman for despatch to Brentwood Borough Council.
8. **Information:** The formal approval of the precept will be at the PC meeting in January 2012. This is to provide time for Brentwood Borough Council to advise the Parishes of the distribution of grant for 2012/13. At the F&R meeting of the 23rd November the a precept of £46,859 for 2012/13 was recommended based on unchanged level of Discretionary Grant - the precept will have remained unchanged for 2 years and the spending power of the Council reduced by some £8500 over 2006/7 – for details of 12/13 budget, reserves and capital spend - see Budget and Precept papers (Annex A).
9. **Information:** To note that the next Parish Council meeting will be on Thursday the 19th January 2012 in the Parish Room and the Parish Office will be closed from the 16th December 2011 to the 9th January 2012 inclusive (emails etc will still be monitored).
10. **Other urgent information** (No council actions/letters/undertakings permissible on this item).

The meeting closed at 20.40 to be followed by a Christmas Buffet

Minutes signed:

Date: 19th January 2012