







Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 7th June 2012, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

Present: Clrs. Mrs D Dicker (Chairman), Mrs J Le Page, Mr A Farrow, P Arnell, Mrs D Rogers-Harrison, Mr A Oliver, Mr. D Potter. Mr. G W Bateson, Mr C Enderby; County and Borough Councillor Ann Naylor and Borough Councillor Mr R McCheyne.

1. Apologies for Absence. Cllrs: Mr A Smith, Mr G Smith. Borough Councillor Mr K Parker
2.  Resolved. Minutes of the meeting held on the 10th May 2012 approved and signed.
3. Declaration of Interests from Members. None declared.
4. Noted: Clerk's report back on progress following the meeting of the 10th May 2012:
 - i. May Fair Neighbourhood Plan exhibition held and report on findings issued.
 - ii. Doddinghurst Neighbourhood Plan steering groups fifth, sixth and seventh meeting held/scheduled.
 - iii. Neighbourhood Plan Village Meeting scheduled for 25th June at 19.30 in the Village Hall.
 - iv. NP Village Meeting invite letters issued to 140 households as well as general notices and Link article.
 - v. NP Village Meeting slide presentation prepared in draft form.
 - vi. All Jubilee event invoices and bills processed.
 - vii. Brentwood share fund grant claim for Jubilee day completed.
 - viii. External audit report 2011/12 due to be signed off at 7th June 2012 meeting.
 - ix. Quotes being obtained for: CPA playchip replacement; burial ground path refurbishment, burial ground Compost bin, raised bed outside peartree playing field to prevent verge parking; loft insulation/floor boarding and shelving for the loft space over parish room, recreation field weed and feed spraying (Goss), basket ball backboards replacement and BB wall repainting.
 - x. Playing fields mown for the Jubilee weekend/Bank Holiday plus bins emptied.
 - xi. CPA refurbishment draft project plan issued for comment with a working group being established to run The project.
 - xii. Annual insurance renewed with Zurich.
 - xiii. Wrote to the manager of Budgens about the repair of footpaths in front of the shops.
 - xiv. Allotment revenue sharing cheque issued.
 - xv. One full burial carried out.
 - xvi. Power of General Competence CiLCA section 7 application submitted.
 - xvii. Reply sent to Bill Reid re 20mph speed outside schools limit asking for, inter alia, any NHW evidence of Excessive speed occurring in this area.
5. **Noted: Schedule of Correspondence received up to the 30th May 2012.**
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a.  **Resolved:** Approved the Financial Reports for May 2012.
 - b.  **Resolved:** Approved the Schedule of Payments for May 2012.
 - c. **Information:** No Planning Committee meeting held since 1st May 2012.
 - d. **Information:** Noted General Purpose Committee draft meeting minutes of the 16th May 2012.
 - e. **Information:** Noted Finance and Resource Committee of the 16th May 2012.
 - f. **Information:** Feedback from the Asset, Infrastructure and Localism Meeting of 24th May 2012. A meeting will be scheduled to discuss funding and how things would be run in the future between BBC and the parishes. Most of the meeting was centred around planning issues in Brentwood and it was noted that Doddinghurst has been chosen to do a Neighbourhood Plan. Gerry Smith is due to meet with Steve Boyle to discuss the New Code of Conduct and how the new rulings will be implemented to prevent disbanding of parish councils. It was felt that BBC are listening to the parishes.
 - g. **Information:** Feedback from Members relating to Committees attended in prior month. Cllr. Enderby couldn't make the Transport meeting but emailed them a list of questions which he is awaiting answers to.
7.  **Resolved:** Accounting Statements approved and signed off for the Annual Return year ended 31st March 2012
8.  **Resolved:** Annual Governance Statement of the Annual Return approved for the year ended 31st March 2012.
9.  **Resolved:** Approval of devolved authority to Clerk for preparation and issue of planning application response letters.

10. 🖐️ Resolved: It was agreed to write to ECC recording strong support for safety measures relating to the reduction of speed and traffic management outside schools.

11. 🖐️ Resolved: It was agreed to reject the quotation from Goss following advice from R McCheyne and thereby forego the treatment for this year. Quotations from other contractors should be sought next spring.

12. Information: Councillors urged to attend the Neighbourhood Plan Village Meeting on 25th June at 19.30pm in the Village Hall.

13. Information: Outcome from Jubilee Day. It was agreed that despite the weather the day had proved a great success and feedback from villagers had been extremely positive. The Deputy Clerk was asked to write a letter of thanks to Fairlop Brass Band, also to write to the Brentwood Gazette about the minimal coverage we were given compared to other jubilee events that took place in and around Brentwood.

14. Other urgent information: (No council actions/letters/undertakings permissible on this item).

- Councillor identity badges need renewing/issuing which will be dealt with upon Clerk's return.
- The bollard in All Saints Close had been moved again. Cllr McCheyne will repair.

The meeting closed at 21.20

Minutes signed:

Date: 5th July 2012

Comments in public session:

Cllr McCheyne is to liaise with Cllr Farrow about the best usage of the £1,500 budget for small projects in the Village. The ongoing works to the shops footpath were discussed.

A complaint was made about the contractors that had cut the grass verges in the village. Cllr. McCheyne will find out who is responsible and follow up.

Information was requested about availability of funding/support for Countryside volunteers. Cllr McCheyne is attending the Environment meeting at which this will be discussed next week.

Members of the public thanked Cllrs. LePage and Dicker for all their hard work in making the jubilee event such a great success.

The meeting was attended by 4 members of the public.