

Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 5th July 2012, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

Present: Cllrs. Mrs D Dicker (Chairman), Mrs J Le Page, Mrs D Rogers-Harrison, Mr A Oliver, Mr. D Potter. Mr. G W Bateson, Mr A Smith, Mr G Smith; County and Borough Councillor Ann Naylor; Borough Councillor Mr R McCheyne; Borough Councillor Mr K Parker

1. Apologies for Absence. Cllrs: Mr C Enderby, P Arnell and A Farrow.
2.  Resolved. Minutes of the meeting held on the 7th June 2012 approved and signed.
3. Declaration of Interests from Members. None declared.
4. Noted: Clerk's report back on progress following the meeting of the 7th June 2012:
 - i. Jubilee Day held on 3rd June 2012. Overall a great success despite some adverse weather. Letter of thanks sent to Fairlop Brass Band and email to the editor of Brentwood Gazette expressing disappointment at their limited coverage of the event held in Doddinghurst.
 - ii. Doddinghurst Neighbourhood Plan Village meeting held on the 25th June with a turn-out of over 80 people. The information was well received with good feedback.
 - iii. Approved action agreed with contractors on following repairs/ actions: Office loft Insulation, new floor boarding and shelving for the loft space over Parish Room; Basket Ball back boards replacement and Basket Ball wall repainting; refurbishment of burial ground footpath and provision of compost bin; installation of replacement bench for Eileen Ehren; replacement of play area play-chips and repairs to log edging.
 - iv. Letter sent to Brentwood Planning expressing concern about the recent renewed importation of lorry loads of building rubble onto Waterworks Spring Farm.
 - v. Not authorised/ not progressed, play area field spraying by Goss (10 acres), Small car park repairs and planter "barriers" to limit parking in front of Peartree Field.
 - vi. "Kompan" quote received for an integrated scheme for the Children's Play Area.
 - vii. CiLCA section 7 awarded to Parish Clerk making the Council eligible to adopt the General Power of Competence.
 - viii. Repairs to the footpath in front of the shops resolved by the land owner.
 - ix. Letter recording the Parish Councils support for safety measures relating to speed limits in Church Lane in front of the schools sent to Essex County Council.
 - x. External Audit form and covering letter completed and sent to the Auditor.
 - xi. New Doddinghurst Parish Council Code of Conduct prepared and issued for comment.
5. **Noted: Schedule of Correspondence received up to the 27th June 2012.**
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a.  **Resolved:** Approved the Financial Reports for June 2012.
 - b.  **Resolved:** Approved the Schedule of Payments for June 2012.
 - c. **Information:** No Planning Committee meeting held since 1st May 2012. Report of planning applications processed since the 1st May submitted to the Council for review.
 - d. **Information:** Noted General Purpose Committee draft meeting minutes of the 20th June 2012.
 - e. **Information:** Feedback from Parking, Borough Project Liaison and Highway Localism Panel meeting on the 19th June 2012. Attended by Colin Enderby this meeting was in two parts, the first between Essex County Council and Brentwood Borough Council ran until 21.00 but as an inaugural meeting was ill prepared with differences of opinion between the Councils evident. The second meeting was the Borough Councils meeting, mainly on parking issues, and finished at 22.40.
 - f. **Information:** Feedback from Members relating to Committees attended in prior month. None reported.
7. **Information:** Repeal of Power of Well Being and eligibility for the General Power of Competence, Noted that the Power of Well Being had been repealed and the General power of Competence replaced it. The Parish Council, by virtue of having a 100% electoral mandate at the last full elections in May 2012 and the Clerk having received approval for section 7, General Power of Competence of CiLCA 2012 were eligible to adopt the General Power of Competence at a meeting of the full Council.
8.  **Resolved:** Approved, the adoption of the General Power of Competence.

9. **Information:** Partnership agreement with Brentwood Borough Council. Noted that the signed and sealed agreement had been returned together with a letter requesting discretionary funding forecast for 2013/14.
10. **Information:** Community Right to Challenge - noted an information paper from the SLCC.
11. **Information:** Parish Council Code of Conduct - Following the issue of the Parish Council meeting pack containing the NALC code of conduct the Public Law Partnership code being adopted by the Borough Council had been received with a request from the monitoring officer that the Borough's code be adopted by Parish Councils within the Borough of Brentwood. The register of members interests associated with the PLP code was also included. It was also noted that the EALC recommended on the 5th July 2012 that Parish Councils adopt the same code as their Borough or District Council
12. 🗳️ **Resolution:** To approve the adoption of a new code of conduct for Doddinghurst Parish Council, by paper ballot. **Action deferred to the September meeting** - Although the Parish Council was ready to adopt the NALC recommended Code of Conduct for Parish Councils it was agreed to defer the resolution until the next full Parish Council meeting on the 6th September 2012 following the late request from the Monitoring Officer for the Parishes to adopt the same code as the Borough. Notwithstanding this members noted that the Disclosable Pecuniary Interests legislation came into force on the 1st July 2012 and the legislation requires members to make a declaration of interests within 28 days of the legislation coming into force e.g. by the 28th July 2012, however since the infrastructure for doing so is not yet in place, and in addition, no training or guidance on the Disclosable Pecuniary Interests had been given by the Monitoring Officer the matter cannot be completed at this time as a matter of "Force Majeure". A BBCPA meeting is being held on the 20th July at 15.00 in the parish Room to discuss the new code of conduct with the Monitoring Officer. All Parish Council members were urged to attend.
13. 🗳️ **Resolved:** Approved a revised complaints procedure for Doddinghurst Parish Council.
14. **Information:** Noted that the Neighbourhood Plan Village Meeting held on the 25th June 2012 had been fully attended with over 80 people present and the information disseminated in a one hour presentation had been very well received.
15. **Information:** Noted no full council meeting in August 2012.
16. **Other urgent information:** (No council actions/letters/undertakings permissible on this item).
Councillor identity badges have been prepared for signing by members.
Clr le Page asked if the "small car park" could be extended to accommodate more cars.

The meeting closed at 22.00

Minutes signed:

Date: 6th Sept 2012

Comments in public session:

- (i) Grass cutting had been the subject of many complaints over the past very wet month. The Borough have authorised additional overtime and hired extra contractors in an attempt to keep up with the work. It was observed operatives adopting a practice of using an air blower to send cut grass over the pavements and into the road thus making an unsightly mess was part of the cause of complaint.
- (ii) Information on rural broadband is to be supplied by Clr Naylor.
- (iii) Members of the public congratulated the Parish Council on the Neighbourhood Plan Village meeting presentation.
- (iv) The proposed new positioning of a new unsheltered Bus Stop near the new Doctors surgery was causing complains because the original plan for it to be located in a lay-by near Wayside Aquatics is not being adhered to.
- (v) The provision of yellow lines to prevent parking on corners was discussed, as it had been in the past.

The meeting was attended by 4 members of the public.