

Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 3rd October 2013, Parish Room, (adj. Village Hall), Church Lane, Doddinghurst.

Present: Clrs. Mrs D Dicker (Chairman), Mrs J Le Page, Mr. G W Bateson, Mr C Enderby, Mr A Oliver, Mrs D Rogers-Harrison, Mr A Smith, Mr P Arnell, Mr G Smith, Mr. D Potter and Borough Councillor Mr R McCheyne.

1. **Apologies for Absence.** Clr: Mr A Farrow County and Borough, Clr Ann Naylor and Borough Councillor Mr K Parker.
2. **Resolved.** Minutes of the meeting held on the 5th September 2013 approved and signed.
3. **Declaration of Interests from Members.** None recorded.
4. **Noted: Clerk's report back on progress following the meeting of the 5th September 2013:**
 - i. Burial Ground: Two new full burials and two tablet amendments taken place
 - ii. Allotments: One allotment cancellation (re-let to existing tenant). One new Doddinghurst applicant for waiting list.
 - iii. Quote for tree surgery obtained work obtained (Prince) and order placed following GP meeting.
 - iv. Peartree Field Mound strimming and weed cutting in train to be done later in the month of October.
 - v. Two new office laptops obtained and associated Win 8 office software.
 - vi. BBPCA meeting held on the 4th Sept 2013.
 - vii. Neighbourhood Action Team works schedule being compiled for action 18 - 22 November.
 - viii. External Auditors report returned OK and notices posted.
 - ix. CIF fund application completed and sent.
 - x. RoSPA CPA Inspection training booked.
5. **Noted:** Schedule of Correspondence received up to the 25th September 2013.
6. **Financial Reports, Minutes and Feedback from Committees.**
 - a. **Resolved:** Approved the Schedule of Payments for September 2013. The Clerk to discuss opening a Barclays Community account in lieu of their two Business accounts - being simpler and cheaper to operate.
 - b. Information Planning Applications - Noted: Oct update report on applications and responses.
 - c. Information: Noted, General Purposes Committee meeting minutes of the 17th July 2013.
 - d. Information: Noted, Feedback from the BBPCA meeting of the 4th Sept 2013.
 - e. Information: Feedback from Members relating to Committees attended since last meeting. Clr Enderby presented a paper on the Bus User Forum's work and Clr Smith raised the need to press a case for improved Broadband speeds in the village with the Superfast Essex project underway.
7. **Resolved:** Approved action for the Clerk to issue a new Calendar of meetings for the remainder of 2013/14 based on alternating monthly PC and GP meetings, subject to key meetings required for Council deadlines being retained e.g. precept and audit approval. The Chairman advised that the formal December Parish Council meeting would be cancelled and that the Village Buffet would commence at 20.00 rather than 21.00.
8. **Resolved:** By a majority vote that the fees charged relating to Mrs Beryl Richards interment fee would stand.
9. **Resolved:** Approved, the circulated response to Brentwood Borough Council Local Plan Consultation.
10. **Resolved:** Approved, the circulated CIF application for Children's Play Area refurbishment.
11. **To discuss and agree** action relation to future funding and projects - see "Decisions for discussion" paper.
Agreed, that the matter would be referred to the F&R committee for report back at the November full council.
12. **Resolution:** To agree the cutting back of weeds and overgrowth on the mounds and other un-mown areas on Peartree Field - item deferred as quote still awaited.
13. **Other urgent information:** The Deputy Clerk has been offered the job as Town Clerk to Billericay Town Council.

The meeting closed at 22.00

Minutes signed:

Date: 7th November 2013

Comments in public session: NHW report given by Peter Salmon

The meeting was attended by one member of the public.