

**Minutes of the Meeting of Doddinghurst Parish Council General Purpose Committee  
held at 20.00 on the 23<sup>rd</sup> April 2014, Parish Room (adjacent the Village Hall),  
Doddinghurst Road, Doddinghurst.**

**Present:** Cllrs: Alan Farrow, Colin Enderby, Gerry Smith, Phil Arnell, Graham W Bateson and Diane Rogers Harrison.

**1. Apologies for absence.** Cllrs: Julia Le Page and David Potter.

**2. Declaration of Interests relating to items on the agenda** - None declared.

**3. 🖐️ Resolved:** Approved the minutes of the prior GP meeting (19<sup>th</sup> Feb 2014).

**4. Information:** Update on actions from prior meeting:

- Change of CPA Inspection regime introduced from 1<sup>st</sup> April 2014. Some confusion over the Wednesday CPA litter bin emptying as BBC had included this function with the CPA inspection although this was a convenience to them and not part of the play inspection charge.
- Small Car Park Potholes repaired.
- NAT work schedule completed including cleaning and painting the village metal planters.
- War Memorial grant. The PC had been advised that as a result of unexpected donations the £2000 grant awarded at the last PC meeting would not be required.
- DOFC invoice - remains outstanding and to be chased by the Clerk.
- Small car park repairs grant - remains outstanding and is to be chased by the Clerk.

**5. Information:** Children's Play Area refurbishment - draft tender for discussion and site visit programme.

- A draft contract was reviewed - see attached for details.
- A site visit programme was discussed - see attached for proposed planned visits.
- Exercise equipment quotes to be obtained for consideration.
- Timetable. The timetable for the contract was discussed - see the Invitation to Tender (ITT) attached.
- This project creates a clash of the Clerk's resource with the Neighbourhood Plan and the CPA project will take priority over all other activities.

**6. Any Other Urgent Business** strictly for information only.

- Parish Rooms: A quote for the refurbishment and repairs to locks and fittings on various internal doors and easing and resealing the entrance doors, which became swollen in the damp weather, had been sought.
- Annual Parish Insurance quotes - due on the 2<sup>nd</sup> June 2014 - had been requested from Came & Co and AON.

The meeting was attended by no members of the public

**The meeting closed at 22.00**

Signed:

Dated: 18<sup>th</sup> Feb 2015

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