

**Minutes of the Meeting of Doddinghurst Parish Council General Purpose
Committee held at 20.00 on the 17th February 2016, Parish Room (adjacent the
Village Hall), Doddinghurst Road, Doddinghurst.**

Present: Cllrs: Alan Farrow (Chairman), Julia Le Page, Graham W Bateson, Phil Arnell, Colin Enderby, Gerry Smith and Diane Rogers Harrison.

1. **Apologies for absence.** Cllr: David Potter.
2. **Declaration of Interests relating to items on the agenda** - None declared.
3. **Resolved:** Approved the minutes of the prior GP meeting.
4. **Information: Update on actions from prior meeting:**
 - NAT's work schedule submitted Feb 2016 - to include Dagwood Triangle.
 - VAT reclaimed for Q3.
 - Draft Local Development Plan public consultation announced by BBC

Note: The committee reviewed the LDP documents obtained from Brentwood Borough Council and recommended that:

 - (i) Councillors should visit one of the briefing sessions being held by the Borough Council - see published list of venues.
 - (ii) That full Council should meet to agree a co-ordinated response and the 7th and 9th March at 19.00 were set as dates for such discussion.
 - (iii) The Clerk is to post and distribute notices around the village, add the information to the web site and email councillors about the LDP review meetings.
5. **Resolved:** Approved an increase in Burial Ground fees of 2% from 1st April 2016 with no change to the Room Rental fee of £10/ session. Noted that a clarification for the administrative fees is to be added to the notice of fees such that if both an interment and a headstone is organised simultaneously (normally with Ashes) then the administrative fee will be a single fee, for 2016/17, of either £325 or £410 according to the residency status of the interred. If a headstone is organised at a later date, such as with full burials, then the Headstone Administration fee applies as well as the Interment fee.
6. **Resolved:** Approved DOFC Invoice for 2015/16 of £532.61. Noted that activities such as white lining and goal mouth repairs are being carried out by the football club from 1st April 2016. Doddinghurst Olympic Football Club has merged with Brentwood FC but maintains its own treasurer and funding arrangements.
7. **Resolved:** Approved that no action be taken to remove boundary trees between Parish Council play area field and Village Hall field. This matter arose following a request made by the Village Hall caretaker about a nuisance being created by youths in the area.
8. **Resolved:** Approved, repairs to storm damaged (Imogen) fencing in cemetery. Five posts have been broken and trellis added to the top of the fencing by residents in Hallam Close and Steeple Way has exacerbated the problem. The plan is to install concrete spur posts on the burial ground side of the fence to reinforce the broken wooden posts at an estimated cost of £275. Three quotes have been requested. The Clerk is to write to the owners of the trellis and ask them to mount it on posts that are independent of the Parish Council fence.
9. **Resolution:** To approve repairs to rendering on basket-ball wall - Noted: pending quotes and warmer weather.
10. **Any Other Urgent Business** strictly for information only. None raised.

The meeting was attended by no members of the public

The meeting closed at 21.45

Signed:

Dated: 20/04/2016