

**Minutes of the Meeting of Doddinghurst Parish Council General Purpose Committee  
held at 20.00 on the 16<sup>th</sup> March 2011, Parish Room (adjacent the Village Hall),  
Doddinghurst Road, Doddinghurst.**

**Present:** Cllrs: Alan Farrow (Chairman) Mrs Diane Rogers-Harrison, Mr G Smith, Graham W Bateson.

1. **Apologies for absence.** Cllrs Mrs Alison Richards, Mrs Julia Le Page.
2. **Declaration of Interests relating to items on the agenda.** None declared.
3. **Resolved:** Approved the minutes of the GP meeting held on the 19<sup>th</sup> January 2011.
4. **Information:** Actions arising from GP meeting on the 19<sup>th</sup> January 2011. Parish Room lighting repairs completed. Damaged CPA log edging replaced. Peartree Field entrance work completed.
5. **Information: Update on CCTV provision.** The provision of this unit is still awaited. Having been told that it had been taken down and refurbished it appears to be still in situ in Pilgrims Hatch and we have had no contact by the BBC contractor responsible for moving the unit.
6. **Resolved:** Approved new fees and service charges for 2011/12 (e.g. Burial Ground & Parish Room Rent.). Revised as per the attached schedule for the burial ground with no change to the Parish Room fees for 2011/12. The burial ground fee changes (+ 5% for residents, and + 10% for non residents) have been made in the light of fees and charges raised by neighbouring Burial Authorities.
7. **Resolved:** Approved the 2010/11 DOFC invoice, which does not include costs incurred by DOFC without fore knowledge and/or agreement of the Parish Council for field slitting and seeding. Goss are to be invited to supply quotes for grass feed and weed treatment in 2011/12.
8. **Resolved: Approved:** The Clerk is to take action to obtain a metal guard to prevent continuing damage to small car park light.
9. **Information: Breakage of Village Hall windows** – 5 panes of glass in double glazed units to date, including one office window, all in the past 6/8 weeks. The repair of the office window had been put in hand (£100)
10. **Not Resolved: To agree when replacement of tables/ benches and teen village is appropriate** – this item is to be re-raised in May 2011.
11. **Information: Peartree Field entrance verge bollard provision.** Noted that no response from Chris Stoneham over the provision of wooden bollards. Clerk to write to highways to formally request action.
12. **Information: Kerb and Verge Damage in Village.** Noted that areas of kerb and verge damage in All Saints Close and severe potholes Pettits Lane had been formally reported to highways
13. **Information:** Noted P3 Grant paid for 2010/11. 2011/12 unadvised so far.
14. **Resolved:** Agreed that footpath maintenance would continue if P3 grant withdrawn – cost £950/annum.
15. **Any Other Urgent Business strictly for information only.** Noted that road signs by Mountnessing Lane/ Doddinghurst Road island and at the Place Farm Lane junction with Church Lane have been damaged and are lying on the ground. Noted that F/path 10 has been closed for bridge repairs.

**The meeting closed at 22.10**

Signed:

Dated: 2011