

Minutes of the Meeting of Doddinghurst Parish Council General Purpose Committee held at 20.00 on the 15th June 2016, Parish Room (adjacent the Village Hall), Doddinghurst Road, Doddinghurst.

Present: Cllrs: Alan Farrow (Chairman), Julia Le Page, Gerry Smith and Diane Rogers Harrison.

1. **Election of Chairman: Resolved:** Cllr Alan Farrow was re-elected Chairman.
2. **Apologies for absence.** Cllr: David Potter and Phil Arnell.
3. **Declaration of Interests relating to items on the agenda -** None declared.
4. **👏 Resolved:** Approved the minutes of the prior GP meeting on the 15th February 2016.
5. **Information: Update on actions from prior meeting:**

The Clerk was actioned to write to the Chairman of Thurrock Council for an explanation of Thurrock Grangewaters last minute cancellation of a key activity at the Queens 90th Birthday event held on the 12th June. Despite being ordered in September 2015 and paid for in full in May 2016 (£495 + VAT) a climbing wall and archery was cancelled by email just 4 days before the day of the event with minimal reason given.

6. **Information: CPA Project Grants and finances.**

The sources of funding for the CPA 2016 project was detailed with the £74,000 project being funded by:
(i) Parish Council co-funding approved by Full Council on the 14th January 2016
(ii) ECC CIF Grant of £20,000, offered, accepted and approved for expenditure up to the end of March 2017.
(iii) Dagwood Trust Grant of £6000 approved for FY 2016/17 and re-confirmed by the Dagwood Trust secretary in an email dated the 12th Sept 2015.

Two further grant opportunities are to be followed up which will be determined in September/ October 2016.

7. **Resolution: To approve tender list for the 2016 CPA Project.**

Approved: From a total of eight potential suppliers four were shortlisted to be invited to Tender. Noted that the Invitation to Tender (ITT) document was approved by Full Council on the 12th May 2016.

8. **Resolution: Approved:** the public notice of intended tender action for the 2016 CPA project to be published in the Brentwood Weekly News at an approximate cost of £55.

Also approved was the contents of a covering letter to be issued to suppliers with the ITT.

9. **Resolution: To approve any action related to RoSPA safety report.** No major risk issues were identified in the report. The committee discussed how a broken segment of the "Teen Village" could be repaired. The last remaining unit is well used and the Council are to consider its replacement in the longer term. In the meantime a replacement roof joint is to be fabricated for bolting in place. The existing roof support join has corroded and failed and is too close to the fibre glass roof to be easily welded in situ.

10. **Information:** Defibrillator Grant progress (submitted 18th May 2016). Noted that the Awards-for-All application made for the provision of a defibrillator takes 8 weeks to process so the earliest we are likely to hear is the 18th July 2016.

11. **Any Other Urgent Business** strictly for information only. None raised.

The meeting was attended by no members of the public

The meeting closed at 21.45

Signed:

Dated 21st Sept 2016