

**Minutes of the Meeting of Doddinghurst Parish Council Allotment Committee  
held at 19.00pm on Tuesday 5<sup>th</sup> February 2013 in the Parish Room, Church Lane, Doddinghurst**

**Present:** Cllr. Debbie Dicker (Chairman), Cllr. Julia Le Page, Cllr. Graham W Bateson, Mrs. Vally Veryard, Mrs Claudine Burton.

1. **Apologies for absence.** Mrs. Marilyn Turner
2. 🖐️ **Resolved:** Minutes of the meeting held 12<sup>th</sup> March 2012 approved and signed.
3. 🖐️ **Resolved:** Allotment Accounts. The Clerk had details of the receipts and expenditure as per SAGE. It was agreed that Peter Ellis would repair the padlock and allotment funds would be used for this.
4. 🖐️ **Resolved:** Review of Fees. It was agreed that no fee increase would take place for 2013/14.
5. **Information:** Waiting List. The clerk gave details of the numbers currently on the waiting list. Doddinghurst residents 7, non-residents 6 and current tenants that want specific plots 3. The longest time a resident has been on the list is 20 months.
6. **Information:** 2012 Inspection Visits. Debbie Dicker reported on 4 visits undertaken with the Clerk last year which were usually following up on a complaint received. The committee decided to continue with informal inspections every couple of months, and Cllr Bateson asked that he be included on the inspection team
7. **Information:** Maintenance arrangements to remain unchanged.
8. **Information:** The date of the allotment holders meeting will be Wednesday 15<sup>th</sup> May at 7.30pm.
9. **Information:** The official summer inspection visit by the entire committee will take place in July, date to be agreed approx. two weeks before and tenants notified.

**The meeting closed at 19.30 pm**

Signed:

Dated: